

## REQUEST FOR PROPOSALS

### First Parish in Portland, Meeting House Windows Restoration Project

#### Client Information:

First Parish in Portland 425 Congress Street Portland ME 04101, (207)-773-5747

Contact Person: Linda Shary, Project Manager,

(207) 807-7812, [lindashary3@gmail.com](mailto:lindashary3@gmail.com)

#### Project Information

- Project Activity Name: Meeting House Window Restoration Project
- Project Location: First Parch of Portland, 425 Congress Street, Portland ME 04101

#### Project Description/Scope of Work:

The Meeting House of First Parish in Portland was completed in 1826. It is the oldest extant church in Portland. On completion in 1826, the Sanctuary had eight monumental triple-hung windows with semicircular fan lights over the operable triple-hung sash. These windows are approximately 5' wide by 17.5' high including the fan light. The foyer has an additional two windows of similar size to the Sanctuary windows. The two foyer windows will be restored in a future project.

In 1890, a Parish House was constructed adjoining the Meeting House covering three of the Sanctuary windows at the north end of the east side of the Meeting House. The remaining five sanctuary window require restoration.

In 2022, two of the five usable triple-hung windows were restored by Bagala Window Works. This RFP is requesting the restoration of the remaining three Sanctuary windows that will be financed by a CDBG grant. The First Parish Meeting House and the Parish House are City recognized Landmarks and they are both listed on the National Register of Historic Places.

The existing storm windows consisting of old painted wood and glass panels topped with a painted wooden semi-circular decorative storm panel. These storm windows will be left in place during the restoration of the windows. On completion and replacement of the restored windows the storm windows will be removed. The lower

sections of the five storm windows (the two already restored plus the three to be restored) will be replaced with Allied Window Inc. of Cincinnati, OH, monumental storm windows on completion of the final three windows. The three top painted wood fans will be restored as part of this project and fitted with the Allied Storm windows also part of this project. The storm windows for the two already restored windows are not part of this project but all five of the storm windows will be ordered together at one time.

### **Project Goals:**

- Improve the Building Envelope tightness for energy conservation purposes,
- Remove toxic materials and lead paint from the windows,
- Restore window sash operation and functionality so that the windows are better able to provide for air movement and providing fresh air into the sanctuary for the comfort and safety of the congregation and other Sanctuary users.
- Restore the historic windows for preservation purposes of this important historic building.

### **Project Details:**

The restoration process for the windows, by the successful applicant, consists of:

- Removing the window sashes from the building.
- Individually, use a steam chamber to soften the paint and window glass putty.
- These toxic materials are to be stripped off when removed from the steam chamber then collected and properly disposed of.
- Any needed repairs will be accomplished before the sashes receive the bronze weather stripping,
- The sashes are to be primed and the original glass is to be returned in place with new putty.
- The final multicoat painting happens and the restored or new hardware is put in place before the sashes are reinstalled.
- The monumental storm windows will be supplied by Allied Window Inc. Each window's single lite storm window assembly consists of a 5' wide semicircular window on top of a 10' high x 5' wide storm window. The lower 5' wide x 5' high removable bottom sections consist of a winter storm window and a summer screen.

## Elements of the Proposal: Each proposal should include:

- A description of the bidding firm that includes a general overview, names and credentials of key staff, and number of available employees.
- A brief narrative overview of the firm's strengths and distinguishing skills or capabilities as they might relate to this window project at First Parish.
- A detailed description of the equipment and services to meet the bid requirements noted in this RFP.
- Pricing for each project component and relevant warranty information.
- Timeline for project installation.
- Examples of past projects completed and personal references from past projects.

## Timeline

- Oct 5, 2022 RFP Posted on First Parish Website: [www.firstparishportland.org](http://www.firstparishportland.org)
- Oct 5, 2022 Newspaper publication of RFP
- Nov 1, 2022 9 am to noon – Site Visits for Interested Contractors (mandatory for bidders) First Parish in Portland
- Nov 3, 2022 9 am to noon – Site Visits for Interested Contractors (mandatory for bidders), First Parish in Portland
- Nov 15, 2022 3 pm – Optional Bidders Q&A, via Zoom
- Nov 29, 2022, 5 pm – **Proposal Submission Deadline**
- Dec 15, 2022, 5 pm – **Bidders Notified of Selection Decision**

## Window Restoration Project Schedule

- **March 2023**, Remove sashes from the three windows. Leave existing storm windows in place and seal obvious voids to reduce air infiltration.
- **March through May 2023**, restore sashes with glazing fully finished, prepare window frames and reinstall sashes in their frames. Remove wood fans and wood and glass storm windows. Refinish window frames and restore wood fans, finish and reinstall. Prepare windows for the storm windows
- **June 2023**, receive storm windows and install.

Please return proposal to the First Parish Trustees by email:  
[office@firstparishportland.org](mailto:office@firstparishportland.org) or by mail or delivery to:

Linda Shary  
Trustees of First Parish in Portland/ Sanctuary Windows Bid

425 Congress Street  
Portland, ME 04101

**Selection Criteria:** The successful bidder will:

- Respond comprehensively to all requirements of the RFP.
- Have been operating continuously as window restoration company for a minimum of 24 months.
- Have comprehensive education, experience, knowledge, skills, and qualifications to provide the services required in the RFP.
- Offer competitive pricing for the required services.
- Demonstrate experience in working with similar customers to First Parish

The above components will be evaluated to determine the final bidder chosen for the project.

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**CURRENT MAINE DAVIS BACON WAGES:**

"General Decision Number: ME20220016 09/09/2022

Superseded General Decision Number: ME20210016

State: Maine

Construction Type: Building

County: Cumberland County in Maine.

**BUILDING CONSTRUCTION PROJECTS** (does not include single family homes or apartments up to and including 4 stories).

Note: Contracts subject to the Davis-Bacon Act are generally required to pay at least the applicable minimum wage rate required under Executive Order 14026 or Executive Order 13658.

Please note that these Executive Orders apply to covered contracts entered into by the federal government that are subject to the Davis-Bacon Act itself, but do not apply to contracts subject only to the Davis-Bacon Related Acts,

including those set forth at 29 CFR 5.1(a)(2)-(60).

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If the contract is entered into on or after January 30, 2022, or the contract is renewed or extended (e.g., an option is exercised) on or after January 30, 2022: . Executive Order 14026 generally applies to the contract. The contractor must pay all covered workers at least \$15.00 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in 2022.

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If the contract was awarded on or between January 1, 2015 and January 29, 2022, and the contract is not renewed or extended on or after January 30, 2022: . Executive Order 13658 generally applies to the contract. The contractor must pay all covered workers at least \$11.25 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on that contract in 2022.

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The applicable Executive Order minimum wage rate will be adjusted annually. If this contract is covered by one of the Executive Orders and a classification considered necessary for performance of work on the contract does not appear on this wage determination, the contractor must still submit a conformance request.

Additional information on contractor requirements and worker protections under the Executive Orders is available at <https://www.dol.gov/agencies/whd/government-contracts>.

Modification Number    Publication Date

0	01/07/2022
1	02/18/2022
2	02/25/2022
3	03/18/2022
4	04/01/2022
5	06/03/2022
6	09/09/2022

CARP0352-008 03/01/2022

Rates                      Fringes

CARPENTER (Includes Drywall  
Hanging, Form Work, and Metal  
Stud Installation).....\$ 27.24                      18.36

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ELEC0567-001 06/01/2022

Rates                      Fringes

ELECTRICIAN  
Teledata Technicians.....\$ 31.55                      18.51

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\* ELEV0004-006 01/01/2022

Rates                      Fringes

ELEVATOR MECHANIC.....\$ 65.62                      36.885

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IRON0007-035 03/16/2022

Rates                      Fringes

IRONWORKER (ORNAMENTAL,  
REINFORCING AND STRUCTURAL).....\$ 29.02                      24.04

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LABO0976-007 12/01/2020

	Rates	Fringes
LABORER: Common or General (Industrial Work Only).....	\$ 21.76	20.07

\* SUME2014-025 01/31/2017

	Rates	Fringes
BRICKLAYER.....	\$ 21.13	6.73
CEMENT MASON/CONCRETE FINISHER...	\$ 17.65	5.01
Electrician, Excludes Teledata Work.....	\$ 26.68	12.85
INSULATOR - MECHANICAL (Duct, Pipe & Mechanical System Insulation).....	\$ 20.14	2.29
LABORER: Common or General.....	\$ 14.31 **	1.81
LABORER: Demolition.....	\$ 18.20	5.05
LABORER: Mason Tender - Brick...	\$ 19.16	3.56
MILLWRIGHT.....	\$ 22.17	7.75
OPERATOR: Backhoe/Excavator/Trackhoe.....	\$ 31.38	5.91
OPERATOR: Crane.....	\$ 23.33	0.00
PAINTER (Brush and Roller).....	\$ 14.97 **	2.46
PAINTER: Spray.....	\$ 17.47	2.22
PLUMBER, Includes HVAC Pipe Installation.....	\$ 21.60	3.88

ROOFER.....\$ 19.86            2.31

SHEET METAL WORKER, Includes  
HVAC Duct Installation.....\$ 17.39            2.48

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WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

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\*\* Workers in this classification may be entitled to a higher minimum wage under Executive Order 14026 (\$15.00) or 13658 (\$11.25). Please see the Note at the top of the wage determination for more information.

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at <https://www.dol.gov/agencies/whd/government-contracts>.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)).



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The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of ""identifiers"" that indicate whether the particular rate is a union rate (current union negotiated rate for local), a survey rate (weighted average rate) or a union average rate (weighted union average rate).

#### Union Rate Identifiers

A four letter classification abbreviation identifier enclosed in dotted lines beginning with characters other than ""SU"" or ""UAVG"" denotes that the union classification and rate were prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2014. PLUM is an abbreviation identifier of the union which prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. 07/01/2014 is the effective date of the most current negotiated rate, which in this example is July 1, 2014.

Union prevailing wage rates are updated to reflect all rate changes in the collective bargaining agreement (CBA) governing this classification and rate.

#### Survey Rate Identifiers

Classifications listed under the ""SU"" identifier indicate that no one rate prevailed for this classification in the survey and the published rate is derived by computing a weighted average rate based on all the rates reported in the survey for that

classification. As this weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SULA2012-007 5/13/2014. SU indicates the rates are survey rates based on a weighted average calculation of rates and are not majority rates. LA indicates the State of Louisiana. 2012 is the year of survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. 5/13/2014 indicates the survey completion date for the classifications and rates under that identifier.

Survey wage rates are not updated and remain in effect until a new survey is conducted.

#### Union Average Rate Identifiers

Classification(s) listed under the UAVG identifier indicate that no single majority rate prevailed for those classifications; however, 100% of the data reported for the classifications was union data. EXAMPLE: UAVG-OH-0010 08/29/2014. UAVG indicates that the rate is a weighted union average rate. OH indicates the state. The next number, 0010 in the example, is an internal number used in producing the wage determination. 08/29/2014 indicates the survey completion date for the classifications and rates under that identifier.

A UAVG rate will be updated once a year, usually in January of each year, to reflect a weighted average of the current negotiated/CBA rate of the union locals from which the rate is based.

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### WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

- \* an existing published wage determination
- \* a survey underlying a wage determination
- \* a Wage and Hour Division letter setting forth a position on a wage determination matter
- \* a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour National Office because National Office has responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations  
Wage and Hour Division  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative

Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

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END OF GENERAL DECISIO"